



MAKING PAPER WORK™

paper-to-digital document workflow
dynamic document distribution
business process integration

SOFTWARE SOLUTIONS



Extend the value of imageRUNNER ADVANCE technology with eCopy document imaging solutions



advancing business



MAKING PAPER WORK™



Digital document distribution solutions for your imageRUNNER or imageRUNNER ADVANCE system.



eCopy PaperWorks

For personal productivity

Users can efficiently capture, combine, edit, and connect documents to electronic workflows and back-end business systems.



eCopy ShareScan Essentials

For workgroups, departments, and small businesses

Offices can use their imageRUNNER or imageRUNNER ADVANCE systems to quickly and safely scan paper documents and distribute electronic copies improving access to information.



eCopy ShareScan Suite

For enterprise business process efficiency

Large office environments can use their imageRUNNER or imageRUNNER ADVANCE systems to scan documents securely and seamlessly integrate them into business applications that support electronic processes.

eCopy Document Imaging Solutions

Energize productivity. Simplify collaboration.
Scalable document distribution solutions built for growth.

A solution for every need

Whether you're looking to jump-start individual, workgroup, or enterprise productivity, there's an eCopy solution for your need.

- **Individuals:** eCopy PaperWorks allows the user to control personal document imaging.
- **Workgroups/Small Businesses:** eCopy ShareScan Essentials delivers impressive functionality for document creation and distribution.
- **Enterprises:** eCopy ShareScan Suite provides robust capabilities for complete document imaging, right through to process integration.

The eCopy solution portfolio is built for growth, enabling you to choose a starting point that best fits your business and adds more features to what you already have. With eCopy's assortment of Connectors, you can achieve native integration with the networked enterprise applications that are most important to you and your organization.



eCopy

Document Imaging Solutions

eCopy works like building blocks, allowing you to add the features your business needs as it grows.

Business Process Integration

Document Distribution

Document Creation and Manipulation



Individuals

Boost personal productivity



eCopy PaperWorks



Workgroups

Develop team collaboration



eCopy ShareScan Essentials



Enterprises

Improve business processes



eCopy ShareScan Suite

eCopy PaperWorks

Capture documents. Consolidate formats. Make edits.
Optimal personal effectiveness.

eCopy PaperWorks, an easy-to-use desktop software application, allows office workers to scan, merge, modify, and connect documents to electronic workflows and back-end business systems.

This next-generation document imaging solution maximizes personal productivity. With a full set of advanced document manipulation tools and pure integration to widely used document management systems, eCopy PaperWorks enables office associates to work more efficiently with the scanned output and other electronic files that are a part of their daily processes.

Making paper work

Scan

- Capture paper documents from your desktop scanner.
- Use your imageRUNNER or imageRUNNER ADVANCE system to scan documents and send them directly to eCopy PaperWorks.

Merge

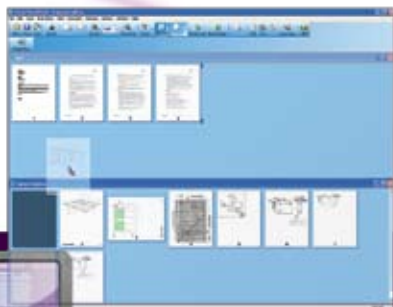
- Combine scanned documents, faxes, e-mails, and electronic files.
- Rearrange pages by simply dragging and dropping them.
- Create documents in a secure, searchable, common file format.

Modify

- View, edit, mark up, and manipulate files.
- White out or black out sensitive information.
- Insert bookmarks, add dynamic headers, footers, or Bates Stamps, and electronically sign documents.
- Burn-in changes so that they cannot be altered.

Connect

- Save files as secure documents, distribute via e-mail or fax, and integrate with back-end applications and business process workflows.
- Using eCopy PaperWorks Connectors for Microsoft® SharePoint®, EMC® Documentum®, Autonomy iManage Worksite, and Open Text eDOCS DM™, scanned and electronic information can be delivered directly to, stored in, and retrieved from document management systems.

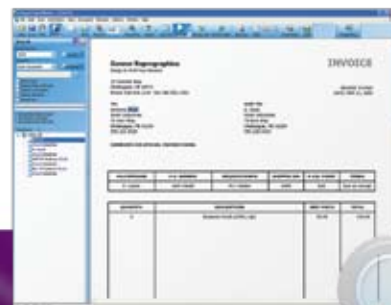


Consolidate documents

Easily consolidates different document formats—handwritten, paper, and electronic—into a single, universal format.

Rearrange documents

“View All” lets you browse a multipage document and rearrange selected pages faster and easier than on paper.



Document mark-up

Add annotations, signatures, highlights, blackouts, or whiteouts to documents using the markup toolbar.



Document search

Find and retrieve any document from your desktop or network, whether created electronically or scanned and stored.

eCopy ShareScan

User-friendly. Connected workflow. Secure distribution.
Outstanding enterprise endurance.

With eCopy ShareScan, office workers can use their imageRUNNER or imageRUNNER ADVANCE system to scan documents securely and seamlessly integrate them into business applications that support electronic processes and improve access to information.

All the essentials

eCopy ShareScan Essentials offers protected scanning to e-mail, fax, network folders, and eCopy PaperWorks. In addition, the ShareScan Essentials platform allows virtually unlimited opportunities for integration to any business application through a wide offering of add-on connectivity.

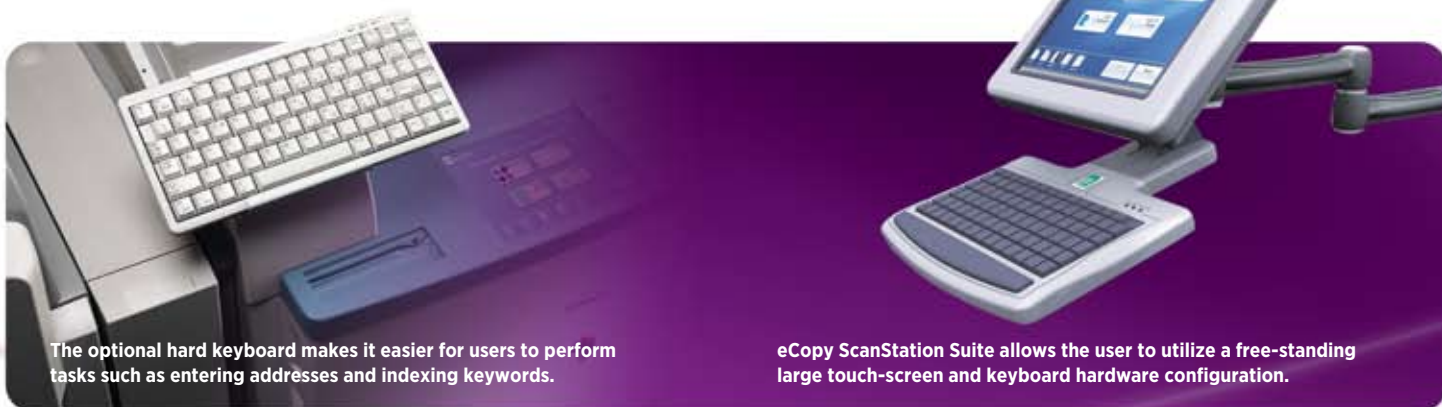
A suite of capabilities

eCopy ShareScan Suite provides a consistent, easy-to-use interface across any capture device, promoting user adoption. By offering direct connection to leading document management, e-mail, fax, database, collaboration, and cost-recovery software applications, ShareScan Suite increases the value of enterprise hardware and business software investments.

eCopy ShareScan includes:

- **eCopy ShareScan.** Connects your scanner, imageRUNNER, or imageRUNNER ADVANCE system to your organization's e-mail and other enterprise applications for easy and secure distribution of paper-based information.
- **eCopy PaperWorks.** Provides office workers with additional utilities for document manipulation, such as the ability to merge scanned and native documents, and apply numerous markups and modifications.
- **eCopy Connectors and Services.** Links eCopy-enabled devices with software applications to give users the ability to scan directly to those applications. ShareScan Essentials and ShareScan Suite include Connectors for:
 - Microsoft Exchange
 - Lotus Notes
 - Mail via SMTP
 - eCopy PaperWorks
 - Fax via Exchange/Notes
 - Fax via Print Drivers
 - Network locations including folders, FTP, and User Home Directories

eCopy ShareScan Suite includes additional Connectors and Services for document management and business applications.*



The optional hard keyboard makes it easier for users to perform tasks such as entering addresses and indexing keywords.

eCopy ScanStation Suite allows the user to utilize a free-standing large touch-screen and keyboard hardware configuration.

* Please reference the eCopy ShareScan Feature Comparison under System Requirements.

System Requirements

eCopy ShareScan

Minimum System Requirements for eCopy ShareScan for MEAP

Supported OS: Windows Vista® (Business and Enterprise Editions), Windows® XP/2003/2000

Processor: Intel® Pentium® PC(2.0GHz)

Memory: 512MB Memory (recommended)

eCopy Connectors and Services

System requirements differ for each Connector and Service. Please find individual requirements on their respective data sheets.

eCopy Supported Devices

For a full list of supported Canon devices, please visit www.ecopy.com.

eCopy PaperWorks

Minimum System Requirements

Supported OS: Microsoft Windows Vista x86 (32-bit) (Business and Enterprise Editions), or Microsoft Windows XP with latest service pack, or Windows 2003 Server with latest service pack

Processor: Intel Pentium based PC or equivalent recommended; 800MHz processor for Windows Vista; 300MHz processor for Windows XP and Windows 2003

Memory: 512MB RAM and 500MB free disk space recommended for Windows Vista; 512MB RAM (for color images), 256MB RAM (for B/W images), and 500MB free disk space recommended for Windows XP and Windows 2003

eCopy ShareScan Feature Comparison

	ShareScan Essentials	ShareScan Suite
Desktop/Network Folder Connector	✓	✓
Mail via Exchange Connector	✓	✓
Mail via Notes Connector	✓	✓
Mail via SMTP Connector	✓	✓
Fax via Mail Connector	✓	✓
RightFax Connector	+	✓
Quick Connect	+	✓
SharePoint Connector	+	✓
eDOCS DM Connector	+	✓
iManage Worksite Connector	+	✓
Documentum Connector	+	✓
Livelink ECM Connector	+	✓
imageWARE Connector	+	✓
Bates Numbering Service	+	✓
Cost Recovery Service	+	✓
Barcode Recognition Service	+	+
Image Enhancement Service	+	+
eCopy PaperWorks	One Seat Included	Ten Seats Included

✓ = included

+ = optional Connector/Service available at additional cost

Note: Additional Services and Connectors to business applications are available by third-party developers.

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